**Information Needed for Student Hires:**

* Requester’s name:
* Requester’s email:
* Requester’s phone:
* Student’s name:
* Student’s email:
* Student’s Banner ID#:
* Does the student have work-study?
* Job title known?
* Job description (Only include job duties):
* Index (or indices and percentages equaling 100%) for student’s salary:
* Preferred hourly pay or pay range:
* Anticipated start date:
* Anticipated end date:
* Preferred qualifications for the position (these should be qualifications that the student already has; please provide at least three bullet points):
* Is the student a current or former employee of Physics and Astronomy?
* Justification for non-competitive hire (classes taken, grades, specific skills, etc.):